

Stratford National School COVID-19 Risk Assessment VER2 March 2021

Hazard	Is the hazard present?	What is the risk?	General Risk rating	Who may be affected?
COVID-19 / Coronavirus	No	<p>Spread of Covid-19 virus</p> <ul style="list-style-type: none"> • The list of people in very high risk groups include people who: <ul style="list-style-type: none"> → are over 70 years of age - even if fit and well → have had an organ transplant → are undergoing active chemotherapy for cancer → are having radical radiotherapy for lung cancer → have cancers of the blood or bone marrow such as leukaemia, lymphoma or myeloma who are at any stage of treatment → are having immunotherapy or other continuing antibody treatments for cancer → are having other targeted cancer treatments which can affect the immune system, such as protein kinase inhibitors or PARP inhibitors → have had bone marrow or stem cell transplants in the last 6 months, or who are still taking immunosuppression drugs → have severe respiratory conditions including cystic fibrosis, severe asthma, pulmonary fibrosis, lung fibrosis, interstitial lung disease and severe COPD → have a condition that means they have a very high risk of getting infections (such as SCID, homozygous sickle cell) → are taking medicine that makes you much more likely to get infections (such as high doses of steroids or immunosuppression therapies) → have a serious heart condition and are pregnant • COVID-19 symptoms: <ul style="list-style-type: none"> → Fever more than or equal to 38.0°C → A new cough → Shortness of breath → Loss of sense of smell, or loss of sense of taste or distortion of sense of taste 	High	<p>All staff</p> <p>Pupils</p> <p>Visitors</p> <p>Close contacts of staff and pupils</p> <p>Public</p>

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<p style="text-align: center;">Airborne COVID particles</p>	<p style="text-align: center;">High</p>	<p>Ventilation:</p> <ul style="list-style-type: none"> • All windows are kept open slightly all day in every room. • Windows are open fully when the room is not in use e.g. break times, end of day 	<p>Class Teacher Jewish Studies Teacher SNA SET</p>	<p style="text-align: center;">Y</p>
<p style="text-align: center;">Morning Arrangements</p> <ul style="list-style-type: none"> • Congregation of pupils and parents • Physical distancing • Entering and exiting school grounds <p>Morning Supervision:</p> <ul style="list-style-type: none"> • Class groups mixing • Additional Supervision required • Substitutes required for supervisors • Isolation protocols for pupils presenting with symptoms 	<p style="text-align: center;">High</p>	<ul style="list-style-type: none"> • Morning Supervision service suspended • Staggered drop-off times (8:20 Jewish pupils, 9:20 non-Jewish) • Pupils supervised by Jewish Studies Teachers from 8:20 – 8:30. • Pupils supervised by Class Teacher from 9:20 – 9:30. • SNAs and Morning supervisor circulating and directing children to designated areas. • Designated outdoor line-up areas for each class where social distance should be observed. <p style="text-align: center;">Allocated Entrances</p> <ul style="list-style-type: none"> → Junior and Senior Infant pupils will line-up outside the Infant Room emergency exit, located at the basketball court on the school yard. → 1st & 2nd Class pupils will line-up at the brown door at the side of the hall. → 3rd & 4th Class pupils will line-up at the paved area beside windows of the hall. 	<p>BOM Principal Teachers SNAs Morning supervisor Hebrew staff Parents</p>	<p style="text-align: center;">Y</p>

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		<p>→ 5th & 6th Class pupils will line-up at the low wall, opposite the back of the secondary school building.</p> <ul style="list-style-type: none"> • Children should not arrive before their allocated time. • Infant – 2nd Class parents can accompany children to their designated point, observing physical distancing procedures. • Pupils from 3rd- 6th Class are encouraged to walk in from the gate independently. • All adults should wear a mask when on school grounds. • The class teacher will invite the children to enter the building via their designated entrance point at the appropriate time. • No adults, other than staff members, should enter the building. • One-way system operating to avoid congestion and entrances and exits to school grounds. Enter the school grounds via the small pedestrian gate. Exit the school grounds via the large car park gate. 		
<p>End of Day Arrangements</p> <ul style="list-style-type: none"> • Congregation of pupils and parents • Physical distancing • Entering and exiting school grounds 	<p>High</p>	<p style="text-align: center;">Allocated Exits/Collection Areas</p> <p>→ Junior & Senior Infants will be collected from Infant Room emergency exit door located at the basketball court.</p> <p>→ 1st & 2nd Class pupils will be accompanied by their class teacher to meet their parents at the basketball court outside the Infant Room.</p> <p>→ 3rd & 4th Class pupils will exit through the main entrance.</p> <p>→ 5th & 6th Class pupils will exit through emergency exit of their classroom.</p>	<p>Principal</p> <p>Teachers</p> <p>Hebrew Staff</p> <p>SNAs</p> <p>Parents</p>	<p>Y</p>

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		<p>→ Parents of children from 3rd – 6th Classes must wait at the front of the secondary school. They should not wait inside the keypad gate.</p> <ul style="list-style-type: none"> • One-way system operating to avoid congestion and entrances and exits to school grounds. Enter the school grounds via the small pedestrian gate. Exit the school grounds via the large car park gate. • Congregation on school grounds or outside the school is discouraged. • Allocated collection points for each class group for parents. • All adults should wear a mask when on school grounds. • All adults should observe physical distancing procedures. • Pupils from 3rd- 6th Class are encouraged to walk to school gate independently. • The class teacher will invite the children to enter the building via their designated entrance point at the appropriate time. • No adults, other than staff members, should enter the building. 		
<p style="text-align: center;">SEN</p> <ul style="list-style-type: none"> • Shared Support Room • Mixed groups • Teacher has much higher exposure • Mixed groups - EAL • Use of materials/resources 	High	<ul style="list-style-type: none"> • In class support - If an SET is working alongside a Class Teacher in a classroom, both teachers will aim to maintain social distance from one another. • In the Support Room, the two SETs will have allocated work spaces which will be minimum 2m apart. • Where children from 3rd to 6th Class receive support in the Support Room, social distancing of 1 metre will be maintained between each child in the group. 	SET teachers Class Teachers	Y

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		<ul style="list-style-type: none"> • Children and the SET will sanitise hands when entering and leaving the Support Room • Sharing of resources will be kept to a minimum. Any shared resources will be sanitised or quarantined for 3 days, as necessary. • The tables and chairs in Support room will be wiped clean in between different groups attending. • PPE will be worn by the teacher where 2m physical distance cannot be maintained. • Where possible, children from the same class bubbles will receive support at the same time. • If children from different class bubbles attend, an effort will be made to keep physical distance. • Timetabling will take into consideration the staggered break times. 		
<p style="text-align: center;">SNAs</p> <ul style="list-style-type: none"> • Working across two class bubbles • Close contact while assisting pupils • Tactile pupils and pupil that have difficulty observing physical distance 	High	<ul style="list-style-type: none"> • PPE to be worn as necessary. • Medical grade masks, in the EN16483 category, have been provided to all SNAs and Special Education Teachers • SNAs have been provided with masks, visors, gloves, aprons, sanitiser • Back up supplies will be located in the Isolation Area. • SNAs will sanitising hands leaving/entering all rooms and when moving in between pupils they work with. • SNAs will carry bumbags with PPE and first aid materials. • On yard, the SNA will supervise pupils from the classes they are assigned to. 	SNAs	Y

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<p style="text-align: center;">Junior Classes</p> <ul style="list-style-type: none"> • Pupils moving around the room • Pupils sharing resources • Pupils/ teachers at risk • Libraries • Corrections of homework 	High	<ul style="list-style-type: none"> • Pupils will be seated using the arrangements suggested by the DES classroom layouts. • Hand sanitiser will be available at all entrance and exit points in the classrooms. • All pupils wash their hands first thing in the morning and following any activity where their hands become visibly soiled. In addition, hand santiser will be used throughout the day. • Each class group will operate within a bubble system. • Infants to 2nd Class will be seated in pods but as per the DES 'Roadmap to Re-opening' guidelines, <i>"it is recognised that younger children are unlikely to maintain physical distancing indoors."</i> • Where possible excess furniture will be removed. • Pupils to use their own materials only where possible. No sharing of personal equipment - glue sticks, scissors, pencils, ruler etc. • Back up materials to be purchased for those pupils who may not be able to afford same • Pupils will sanitise before and after every activity e.g. using the IWB, art materials, table top activities. • Teachers to restrict pupil movement around the room as much as possible • An area will be taped out at the top of the classroom for teachers where it is not necessary to wear a face covering as physical distancing can be maintained. Children will be advised not at enter this area. • Toys will be cleaned regularly or quarantined as necessary. 	Class Teachers SNAs SET	Y

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		<ul style="list-style-type: none"> • Children will be allowed to take a book from the library with supervision. Once they are finished with it, it will be quarantined for a minimum of three days. • Transfer of books and copies between home and school will be kept to a minimum. • Seesaw will continue to be used for homework and to maintain home/school connection. • Lessons to cover all of the protocols to be taught in September and after any prolonged break 		
<p style="text-align: center;">Aistear</p> <ul style="list-style-type: none"> • Sharing of resources • Cleaning of shared items • Rota system 	High	<ul style="list-style-type: none"> • No Aistear to be done for the first few weeks. • Aistear resources will be either quarantined or sterilised at the end of each day. • Aistear groups will be the classroom pods. • Children will sanitise or wash their hands before and after using Aistear resources. 	Class Teacher SNA SET Pupils	No. Control measures will be followed when Aistear starts in late September/October
<p style="text-align: center;">Senior Classes</p> <ul style="list-style-type: none"> • Pupils moving around the room • Pupils sharing resources • Pupils/ teachers at risk • Libraries • Corrections of homework 	High	<ul style="list-style-type: none"> • Pupils will be seated using the arrangements suggested by the DES classroom layouts. • Hand sanitiser will be available at all entrance and exit points in the classrooms. • All pupils wash their hands first thing in the morning and following any activity where their hands become visibly soiled. In addition, hand santiser will be used throughout the day. • Each class group will operate within a bubble system. 	Class Teachers SNAs SET	Y

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		<ul style="list-style-type: none"> • Within each class from 3rd to 6th, the children will be divided into pods of 4-6 pupils, with a minimum distance of 1 metre being maintained between pods, where possible. • Excess furniture will be removed. • Pupils to use their own materials only where possible. No sharing of personal equipment - glue sticks, scissors, pencils, ruler etc. • Back up materials to be purchased for those pupils who may not be able to afford same. • All items have the child's name on them for ease of identification. • Each child will be provided with a plastic box to hold their books, copies and personal equipment. • Pupils will sanitise before and after every activity e.g. using the IWB, art materials, table top activities. • Teachers to restrict pupil movement around the room as much as possible • An area will be taped out at the top of the classroom for teachers where it is not necessary to wear a face covering, as physical distancing can be observed. Children will be advised not at enter this area. • Shared equipment will be cleaned regularly or quarantined as necessary. • Transfer of books and copies between home and school will be kept to a minimum. 		

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		<ul style="list-style-type: none"> • Seesaw will continue to be used for homework and to maintain home/school connection. • Lessons to cover all of the protocols to be taught in September ad after any prolonged break 		
<p style="text-align: center;">Class Libraries</p> <ul style="list-style-type: none"> • Children touching the same books 	Medium	<ul style="list-style-type: none"> • The class teacher can decide to use one of the following systems: <ol style="list-style-type: none"> 1. Pods receive an allocated box of books that they can select from. Only children from that pod will have access to these books. 2. Children can select a book from the library with adult supervision. Once they are finished with the book, it must go into 'Book Quarantine'. These books will be put back into the library by the staff member wearing gloves on Monday each week. 3. Children bring books from home which stay in their personal box in school. 	Class teachers Pupils SNAs	Y
<p style="text-align: center;">Lunch</p> <ul style="list-style-type: none"> • Children out of their seat • Children congregating at the bin • Use of the water fountain 	Medium	<ul style="list-style-type: none"> • All pupils will remain in their seats for the duration of lunch time. • Pupils will wash or sanitise hands before and after eating. • Parents are asked to ensure that your child can open all items in their lunchbox independently, e.g. fruit peeled, individual wrappers removed (where possible). • Sharing food is strictly prohibited. • In order to minimise movement around the classroom and the congregation of children at the classroom bins, children will 	Class teachers Pupils SNAs	Y

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		<p>keep all lunchtime waste in their lunchboxes and take it home to be disposed of.</p> <ul style="list-style-type: none"> • The children will be unable to use the water fountain. They must bring adequate water to last the school day. 		
<p style="text-align: center;">Yard</p> <ul style="list-style-type: none"> • Classes Mixing • Supervision 	<p>Medium</p>	<ul style="list-style-type: none"> • The day will include 2 x 20 min breaks. • These will be staggered with two class bubbles going to yard at the same time. • Junior Infants – 2nd Class 11:15 – 11:35 and 12:40 – 1:00. • 3rd – 6th Class 11:40 – 11:55 and 1:05 – 1:25. • Each class group will play in an allocated area with children from their own bubble. • Each bubble will have an allocated supervisor. • Children and supervisors will wash or sanitise hands before and after yard. • One way system observed when moving to and from yard. 	<p>Teachers SNAs Supervisors Pupils</p>	<p>Y</p>
<p>Staff Room/ Staff Breaks</p>	<p>High</p>	<ul style="list-style-type: none"> • Lunch breaks are staggered so only half of the staff will be having lunch at a time. • Only two staff members in the kitchen at one time. • Staff eat their lunch at allocated tables set up in the Hall, observing social distance where possible. • Staff each have an allocated box in the staff room where they can store their personal lunch items. 	<p>Staff</p>	<p>Y</p>

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<p style="text-align: center;">Cleaning</p>	<p style="text-align: center;">High</p>	<ul style="list-style-type: none"> • Staff are responsible for cleaning personal items that have been brought to work and items handled at work or during breaks. • Staff advised to clean personal items that they have bring to work (e.g. mobile phones) and to avoid leaving them down on communal surfaces or they will need to clean the surface after the personal item is removed • Cleaning staff will be trained in the new cleaning arrangements for the school • Cleaners to wipe down all surfaces and touch points every day. • Sufficient cleaning materials and PPE will be available to allow for increased cleaning • Cleaning staff will be instructed to wear gloves when cleaning and are aware of the need to wash their hands thoroughly with soap and water, both before and after wearing gloves • Current HSE guidance recommends waste such as cleaning waste, tissues etc. from a person suspected of having Covid-19 should be double bagged and stored in a secure area for 72 hours before being presented for general waste collection • System in place to make sure reusable cleaning equipment including mop heads and non-disposable cloths are clean before re-use • System in place to ensure that equipment such as buckets are emptied and cleaned with a fresh solution of disinfectant before re-use 	<p style="text-align: center;">Principal Cleaners Staff</p>	<p style="text-align: center;">Y</p>

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<p style="text-align: center;">PE Equipment</p> <ul style="list-style-type: none"> • Shared equipment • Used by all class bubbles • Used by all pupils within class bubbles 	High	<ul style="list-style-type: none"> • Additional PE equipment has been purchased. • Each class teacher will have their own set of cones. • Each class bubble will use one set of equipment for a 2-3 week period (e.g. equipment for basketball, equipment for tennis, beanbags and hula hoops etc. • These sets of equipment will be rotated between class bubbles every 2-3 weeks. • Within each class bubble, the pod system will be maintained where possible. • A 3-day quarantine will be observed before a new class uses the equipment. • All teachers and pupils will sanitise hands before and after each P.E. lesson. • Equipment may be wiped down if it is deemed necessary. 	<p style="text-align: center;">Class teachers</p> <p style="text-align: center;">SNAs</p> <p style="text-align: center;">Pupils</p>	Y
<p style="text-align: center;">Digital Learning Equipment</p> <ul style="list-style-type: none"> • iPads and Laptops • Shared devices • Used by all class bubbles and SETs 	High	<ul style="list-style-type: none"> • A rota will be established where each class group will have an allocated day to use the iPads. • Class teachers can book an additional day to use the iPads on a Friday on a first come first serve basis. • In the SEN room, if the iPads are being used by children from different class bubbles, the iPads will be thoroughly cleaned between uses. • When using the iPads, all users will be asked to sanitise their hands before and after use. 	<p style="text-align: center;">Class Teacher</p> <p style="text-align: center;">SET</p> <p style="text-align: center;">SNAs</p> <p style="text-align: center;">Pupils</p>	Y

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Extra-curricular Activities	High	<ul style="list-style-type: none"> Extra-curricular activities will not go ahead for the first half of term one. This will be reviewed in line with public health advice 	BOM/ Principal PA	Y
<p style="text-align: center;">Catholic Religion Education</p> <ul style="list-style-type: none"> Class Teachers will be teaching religion to another class bubble in the school. Children from different pods within the class bubbles may mix. Protocol for a child presenting symptoms. Prefab as a shared space, cleaning protocols. 	High	<ul style="list-style-type: none"> Teachers will wear a mask at all times. All staff and pupils will sanitise hands before and after the lesson. Teachers will attempt to keep children in class pods, where possible. Physical distancing will be observed where possible. Prefab will be cleaned after religion classes, ready for Sherpa to use. 	Religion Teacher	Y
<p style="text-align: center;">Sherpa</p> <ul style="list-style-type: none"> Implementation of Covid-19 control measures Insurance 		<ul style="list-style-type: none"> Checked with insurance company Sherpa are also covered by their own insurance Compliant with COVID policy and implementing necessary procedures. 	BOM	Y

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Ratified by:

Chairperson, B.O.M.

Date

Acting Principal

Date